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Your ref: SM/01/12  
Our ref: SDP-180-1

6 December 2011

Dear Mrs Ewen

**THE PROPOSED TAYPLAN STRATEGIC DEVELOPMENT PLAN  
THE TOWN AND COUNTRY PLANNING (SCOTLAND) ACT 1997  
THE TOWN AND COUNTRY PLANNING (DEVELOPMENT PLANNING)  
(SCOTLAND) REGULATIONS 2008**

I am writing in response to your letter of 1 December 2011 to advise you that the Scottish Ministers have appointed Scott Ferrie MSc MRTPI and Karen Heywood BSc (Hons) MPhil MRTPI to carry out the examination of the Proposed TAYplan Strategic Development Plan in accordance with Section 12 of the amended Town and Country Planning Scotland Act 1997. The reporters will now commence the examination of conformity with the participation statement as required by Section 12(2) of the Act. I can also confirm that to comply with Section 12(6) of the Act, the examination of the proposed plan under Section 12(1) of the Act will not commence until the appointment which ever is the latter. The earliest date upon which the examination of issues raised in representations will commence is 29 December 2011.

Please note that additional reporters may be appointed to support the speedy delivery of the report and you will be advised of any further appointments.

TAYplan Strategic Development Planning Authority must, within 14 days of receipt of this letter conclude the submission as required by Regulation 20. You should also ensure that the submission has been advertised and all parties notified of the submission as required by the Act. The reporters may not require further information from you, but if they do they will write to you, specifying what is needed and how you should submit it.

For budgeting purposes I can confirm that the day rate for reporters and development plan administrators is £400 and £160 per day respectively. Regulation 23 makes it clear that the cost of the examination will be met equally by the strategic development planning authority and Scottish Ministers. This is based on staff costs only. In addition, we will invoice to recover costs of travel and subsistence, hire of halls etc as necessary. We will invoice on a monthly basis.

If you want further information about the progress of the examination please contact Morag Smith, Scottish Government Development Plan Assistant on 01324 696460 or [morag.smith@scotland.gsi.gov.uk](mailto:morag.smith@scotland.gsi.gov.uk)

I hope this is in order and if you need any further information please do not hesitate to contact me.

Yours sincerely

*Morag I Smith*

Development Plan Assistant