

At a MEETING of the **DUNDEE CITY REGION STRATEGIC PLAN INTERIM JOINT COMMITTEE** held in Dundee on Wednesday, 19th August, 2008.

Present:-

Angus Council

Councillor Bob MYLES
Councillor Iain GAUL
Councillor David MAY

Dundee City Council

Bailie Roderick A J WALLACE
Councillor Kevin KEENAN (substituting for Councillor Joe Morrow)

Fife Council

Councillor Donald LOTHIAN
Councillor Tony MARTIN
Councillor John BEARE

Perth and Kinross Council

Councillor John KELLAS
Councillor Alan JACK
Councillor Ann GAUNT

Also present:-

Gordon Reid, Interim Strategic and Development Plan Manager

Mike Galloway, Director of Planning and Transport, Dundee City Council
Ian Mudie, Head of Planning, Dundee City Council
Iain Jack, Assistant Head of Planning, Dundee City Council

George Chree, Head of Planning and Transportation, Angus Council
Gordon Pyper, Development Plan Manager, Forward Planning, Angus Council

Keith Winter, Head of Development Services, Fife Council
Robin Edgar, Lead Officer (Development Strategy) Fife Council

Jim Irons, Perth and Kinross Council
Peter Marshall, Planning and Sustainable Development Manager, Perth and Kinross Council
Graham Esson, Strategic Policy and Sustainable Development Manager, Perth and Kinross Council

Councillor Fraser MACPHERSON, in the Chair.

I MEMBERSHIP/SUBSTITUTES

It was reported that Councillor Kevin Keenan would substitute for Councillor Joe Morrow for the purposes of this meeting and that Councillor Alan Jack would replace Councillor Mac Roberts as a member of the Interim Joint Committee with immediate effect.

II MINUTE OF MEETING OF 26TH MARCH, 2008

The minute of the above meeting was submitted and approved.

III PROPOSED BOUNDARY FOR THE STRATEGIC DEVELOPMENT PLAN AREA

There was submitted Report No 01-2008 by the Interim Strategic Development Plan Manager, advising the Interim Joint Committee of the views of each constituent authority, reporting the views of relevant interested parties on the proposed SDP boundary and proposing the proposed SDP boundary for submission to Scottish Ministers by the 25th September, 2008.

The Interim Joint Committee agreed to:-

- approve the proposed Strategic Development Plan Area boundary detailed in the Appendix to the report;
- refer the decision on the proposed SDPA boundary to each constituent authority for ratification before 24th September, 2008; and
- forward the proposed SDPA boundary, as set out in the Appendix to the report, with a supporting justification, including reference to the proposed changes to the Cairngorms National Park boundary, to Scottish Ministers for approval before 25th September, 2008;

IV PROPOSED PROJECT PLAN AND ORGANISATIONAL STRUCTURE FOR THE STRATEGIC DEVELOPMENT PLANNING AUTHORITY

There was submitted Report No 02-2008 by the Interim Development Plan Manager, advising the Committee of the proposed Project Plan and Organisational Structure for the Strategic Development Planning Authority.

The Interim Joint Committee agreed:-

- that a dedicated team of Project Director, Senior Planner and Project Support Officer be established to support the SDPA and manage SDP preparation;
- that further work be undertaken to establish the additional staff support required from within each constituent authority to deliver the Strategic Development Plan, including an estimate of the budget required;
- that the option of co-locating the team with Scottish Enterprise in Dundee should be explored and a detailed proposal reported to the Joint Committee;
- the draft project plan as the basis for the SDP work, subject to periodic review;
- to note that the costs of delivering the first SDP would be significant and invite the constituent Councils to consider the implications and confirm that the required resources would be made available; and
- to refer the above matters to each constituent authority for ratification.

V FORMATION OF JOINT COMMITTEE FOR THE DUNDEE CITY REGION STRATEGIC DEVELOPMENT PLANNING AUTHORITY

There was submitted Report No 03-2008 by the Interim Strategic Development Plan Manager advising the Committee that the Designation Order for the Strategic Development Planning Authority for the Dundee City Region Area came into force on 25th June, 2008. It also sought agreement to the proposed Minute of Agreement for the formation and operation of the Joint Committee, and approval for the Interim Joint Committee be converted to the Joint Committee.

The Interim Joint Committee agreed:-

- the proposed Minute of Agreement for the formation of the Joint Committee, subject to the undernoted amendments:-

paragraph 3 - to be amended to reflect that as well as additional voting members being co-opted when required, substitute members be permitted.

paragraph 8 - to be amended to reflect that the venue for ordinary meetings shall be as agreed by the Joint Committee.

paragraph 11 - to be amended to reflect that the Convenership and Vice-Convenership of the Joint Committee shall rotate annually from amongst its members, alphabetically and by calendar year.

- to refer the decision on the amended Minute of Agreement to each constituent authority for ratification and signing;
- agree to disband the Interim Joint Committee at the end of this meeting and to constitute the Joint Committee, in accordance with the Minute of Agreement, at the next meeting; and
- refer the decision on the disbanding of the Interim Joint Committee and the formation of the Joint Committee to each constituent authority for ratification.

VI PROPOSED NAME OF STRATEGIC DEVELOPMENT PLANNING AUTHORITY

There was submitted Report No 04-2008 by the Interim Strategic Development Planning Authority advising the Interim Joint Committee of the names proposed for the Strategic Development Planning Authority, the Joint Committee and the Plan.

The Interim Joint Committee agreed:-

- that the SDPA be named the Dundee, Perth, Angus and North Fife Strategic Development Planning Authority;
- that the Joint committee be called the Dundee, Perth, Angus and North Fife Joint Committee;
- to use the name TAYplan for the Strategic Development Plan; and
- to refer the decision on the above to each constituent authority for ratification.

VII FUTURE MEETINGS

It was agreed that the next meeting should take place in November, 2008. A timetable of future meetings would be circulated in due course.

It was remitted to the officers to consider the venue for meetings.