

**REPORT TO: DUNDEE, PERTH, ANGUS AND NORTH FIFE**  
**STRATEGIC DEVELOPMENT PLANNING AUTHORITY**  
**JOINT COMMITTEE MEETING ON 25<sup>th</sup> AUGUST 2009**

**REPORT ON: STRATEGIC DEVELOPMENT PLAN AUTHORITY BUDGET**  
**UPDATE**

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**REPORT NO: SDPA13-2009**

## **1 PURPOSE OF REPORT**

- 1.1 To update the Joint Committee on the Strategic Development Plan Authority budget for year ending 31<sup>st</sup> March 2009, and the current budget year projections.

## **2 RECOMMENDATION**

- 2.1 It is recommended that The Joint Committee:
- a) note the 2008/09 Statement of Accounts and budget outcome position; and,
  - b) note the budget projection for 2009/10.

## **3 FINANCIAL IMPLICATIONS**

- 3.1 The financial implications are set out within the main body of this report.

## **4 BUDGET UPDATE**

- Year ending 31<sup>st</sup> March 2009
- 4.1 The budget outcome, as detailed in Appendix 1: The Statement of Accounts, reflects the delayed setting up of the permanent core TAYplan team within the new office in Enterprise House. In turn, delay resulted in the work programme, including the appointment of consultants for the Housing Needs and Demand Assessment research study.
- 4.2 The Statement of Accounts confirm a carry over of £146,000 to the current 2009/10 budget. Less expenditure occurred than was projected last year due to the reduction in staff and property costs, 3<sup>rd</sup> party payments, and support service costs. Income in the last budget year was £220,000. The income was through a £25,000 contribution from the 4 Constituent Councils (reduced from £50,000) and a one off £120,000 grant from the Scottish Government. The Statement of Accounts will be published on the TAYplan website.

#### Current budget 2009/2010 year

- 4.3 The current budget position (at 28th July 2009) is set out in Appendix 2. The 2009/10 revised budget is £280,000, with a projected expenditure of £280,430. This indicates a projected overspend of £430. The savings in the core team not commencing until June and occupation of Enterprise House not commencing until 1<sup>st</sup> June, with the first 2 months rent free, being, offset by student, temporary staff and relocation expenses. The projected balance is £106,000 which would be carried over to 2010/11.
- 4.4 The expenditure to date has largely been directed at establishing the office in Enterprise House and staffing costs. The Housing Needs and Demand Study is now commissioned and other smaller areas of research and additional resources may require to be contracted over the coming year. This is the first budget year where more realistic projections can be made. A report will be presented to the next Joint Committee in November which will set a 3 year budget projection over the period of the first Plan, which will include estimated Plan production and Examination costs. Work will be progressed over the next few months with The Scottish Government Directorate for Planning and Environmental Appeals to consider the costs that are likely for the Examination stage.
- 4.5 At the meeting of the Joint Committee on the 25 November 2008 it was agreed that an annual budget of £60,000 per authority to the SDPA be recommended to partner authorities for approval. This was subsequently agreed to by the Constituent Councils. Whilst there continues to be a projected positive balance, this provides a long term approach through regular payments from the Constituent Councils to address peaks in expenditure, such as the Examination.

## **5 CONSULTATIONS**

- 5.1 The Treasurer and Clerk to TAYplan, the Director of Infrastructure Services, Angus Council, The Director of City Development, Dundee City Council, The Head of Development Services, Fife Council and the Executive Director (Environment), Perth & Kinross Council have been consulted and are in agreement with the contents of this report.

## **6 BACKGROUND PAPERS**

- 6.1 Report 06-2008: Proposed Staffing and Draft Budget for the SDPA, Joint Committee 25<sup>th</sup> November 2008.
- 6.2 Report 05-2009: Update SDPA Budget, Joint Committee 28th February 2009.

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14th August 2009