

**REPORT TO: DUNDEE, PERTH, ANGUS AND NORTH FIFE  
STRATEGIC DEVELOPMENT PLANNING AUTHORITY  
JOINT COMMITTEE MEETING ON 16<sup>th</sup> FEBRUARY 2010**

**REPORT ON: STRATEGIC DEVELOPMENT PLANNING AUTHORITY  
BUDGET UPDATE**

**REPORT BY: PAMELA EWEN, STRATEGIC DEVELOPMENT PLANNING  
AUTHORITY MANAGER**

**REPORT NO: SDPA03-2010**

**1 PURPOSE OF REPORT**

1.1 This report provides an update for the Joint Committee on the Strategic Development Planning Authority budget for year ending 31<sup>st</sup> March 2010.

**2 RECOMMENDATION**

2.1 It is recommended that The Joint Committee:

a) Note the budget update as set out in Appendix One to this report.

**3 FINANCIAL IMPLICATIONS**

3.1 There are no financial implications arising from this report.

**4 BUDGET UPDATE**

Budget update for current year ending 31<sup>st</sup> March 2010

4.1 An update from the quarterly report to the previous Committee (Report 14-2009: SDPA Update and 3 year proposed budget) is set out in Appendix One to this report. This updates the additional temporary staff resources employed to deliver the Main Issues Report and other minor updates.

4.2 The majority of expenditure relating to the publication of the Main Issues Report and related consultation and other documents will be within the next financial year. The financial implications of these are outlined in the related report to this committee.

4.3 Essentially, the budget projections are in line with those set out in the report to the last Joint Committee as referred above. The projected balance is £140,500 which would be carried over to 2010/11.

## **5 CONSULTATIONS**

- 5.1 The Treasurer and Clerk to TAYplan, the Director of Infrastructure Services, Angus Council, The Director of City Development, Dundee City Council, The Head of Development Services, Fife Council and the Executive Director (Environment), Perth & Kinross Council have been consulted and are in agreement with the contents of this report.

## **6 BACKGROUND PAPERS**

- 6.1 Report 14-2009: SDPA: Update and 3 year proposed budget, Joint Committee 24<sup>th</sup> November 2009.

Pamela Ewen  
Strategic Development Planning Authority Manager  
4<sup>th</sup> February 2010

# APPENDIX ONE

		09/10	09/10	09/10		10/11	11/12	12/13
		Projected	Ledger	Base	Projected	Projected	Projected	Projected
		Expenditure	(£)	Budget	Variance			
		(£)	(£)	(£)	(£)			
<b>STAFF COSTS</b>								
	GROSS PAY	101,979	82,355	118,000	(16,021)	120,000	121,500	122,500
	SUPERANNUATION	14,671	11,855	21,000	(6,329)	22,000	22,500	22,500
	NATIONAL INSURANCE	8,918	7,188	10,000	(1,082)	10,000	10,000	10,500
	STUDENTS	6,300	3,287	3,000	3,300	3,000	3,000	3,000
	TEMPORARY/CASUAL STAFF	9,683	6,378	0	9,683	0	0	0
	RELOCATIONS	5,800	4,091	0	5,800	0	0	0
					0			
	TRAINING/CONF/OTHER STAFF EXPENSES	3,000	2,169	3,000	0	4,000	4,000	4,000
		<b>150,352</b>	<b>117,323</b>	<b>155,000</b>	<b>(4,648)</b>	<b>159,000</b>	<b>161,000</b>	<b>162,500</b>
<b>PROPERTY COSTS</b>								
10100	RENT	9,960	7,595	16,000	(6,040)	14,200	14,200	14,200
		<b>9,960</b>	<b>7,595</b>	<b>16,000</b>	<b>(6,040)</b>	<b>14,200</b>	<b>14,200</b>	<b>14,200</b>
<b>SUPPLIES &amp; SERVICES</b>								
24111	BOOKS & MATERIALS	250	165	500	(250)	250	250	250
24106	STATIONERY	4,000	2,522	4,000	0	4,000	4,000	4,000
20302	OFFICE FURNITURE & EQUIPMENT	6,200	5,883	8,000	(1,800)	1,000	1,000	1,000
26000	COMPUTER CONSUMABLES inc. licences	13,900	8,206	15,000	(1,100)	10,000	10,000	10,000
24005	PRINTING & PHOTOCOPYING	3,000	1,278	6,000	(3,000)	18,000	18,000	18,000
26900	POSTAGES	50	50	50	0	250	250	250
26111	TELEPHONES	2,000	50	2,000	0	500	500	500
25010	LEGAL FEES	906	906	1,000	(94)	0	0	10,000
27202	ADVERTISING	1,700	1,507	5,200	(3,500)	5,000	5,000	5,000
25003	AUDIT	4,300	-100	4,500	(200)	4,300	4,300	4,300
27210	HOSPITALITY	750	517	750	0	1,000	1,000	1,000
27300	VENUE HIRE				0	2,500	2,500	2,500
	EXAMINATION				0			55,000
		<b>37,056</b>	<b>20,984</b>	<b>47,000</b>	<b>(9,944)</b>	<b>46,800</b>	<b>46,800</b>	<b>111,800</b>
<b>TRANSPORT COSTS</b>								
27700	CAR ALLOWANCES	1,000	631	1,000	0	2,000	1,500	1,000
35700	OTHER TRANSPORT COSTS	1,500	458	3,000	(1,500)	2,000	1,500	1,500
		<b>2,500</b>	<b>1,089</b>	<b>4,000</b>	<b>(1,500)</b>	<b>4,000</b>	<b>3,000</b>	<b>2,500</b>
<b>3RD PARTY PAYMENTS</b>								
25020	EXTERNAL CONSULTANTS	40,000	34,502	50,000	(10,000)	30,000	20,000	40,000
		<b>40,000</b>	<b>34,502</b>	<b>50,000</b>	<b>(10,000)</b>	<b>30,000</b>	<b>20,000</b>	<b>40,000</b>
<b>SUPPORT SERVICES</b>								
27800	RECHARGE FROM CENTRAL DPTS (LEGAL etc)	8,000	0	8,000	0	8,000	8,000	8,000
		<b>8,000</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
<b>TOTAL GROSS EXPENDITURE</b>		<b>247,868</b>	<b>181,493</b>	<b>280,000</b>	<b>(32,132)</b>	<b>262,000</b>	<b>253,000</b>	<b>339,000</b>
<b>INCOME</b>								
	CONTRIBUTIONS LA	240,000	240,000	240,000	0	240,000	240,000	240,000
78900	DOCUMENTS	1,000	454	0	1,000	1000	1000	1000
70600	INTEREST ON REVENUE BALANCES	1,000	0	0	1,000	1,000	1,000	1,000
	TOTAL INCOME	<b>242,000</b>	<b>240,454</b>	<b>240,000</b>	<b>2,000</b>	<b>242,000</b>	<b>242,000</b>	<b>242,000</b>
<b>NET EXPENDITURE</b>		<b>5,868</b>	<b>(58,961)</b>	<b>40,000</b>	<b>(34,132)</b>	<b>20,000</b>	<b>11,000</b>	<b>97,000</b>
<b>RESERVE</b>								
	Opening Reserve Balance	146,432		146,432	0	140,564	120,564	109,564
	Transfer To / (From) Reserve	(5,868)		(40,000)	34,132	(20,000)	(11,000)	(97,000)
	Balance Carried Forward	<b>140,564</b>		<b>106,432</b>	<b>34,132</b>	<b>120,564</b>	<b>109,564</b>	<b>12,564</b>