

**REPORT TO:** DUNDEE, PERTH, ANGUS AND NORTH FIFE  
STRATEGIC DEVELOPMENT PLANNING AUTHORITY  
JOINT COMMITTEE MEETING ON 2nd OCTOBER 2012

**REPORT ON:** DEVELOPMENT PLAN SCHEME

**REPORT BY:** PAMELA EWEN, STRATEGIC DEVELOPMENT PLANNING  
AUTHORITY MANAGER

**REPORT NO:** SDPA13-2012

## **1 PURPOSE OF REPORT**

- 1.1 This report sets out the revised Development Plan Scheme which outlines an updated timetable for the Strategic Development Planning Authority's work.

## **2 SUMMARY**

- 2.1 The Development Plan Scheme provides information on the strategic development Plan, the timescales for preparation and details of proposed public participation. The current Scheme was published in March 2012 and now requires to be updated to meet legislative requirements. This Report sets out the revised Development Plan Scheme.

## **3 RECOMMENDATION**

- 3.1 It is recommended that The Joint Committee:
- a) Approve the Development Plan Scheme (October, 2012) as set out in Appendix One; and,
  - b) Delegate to the Strategic Development Planning Authority Manager to submit this Development Plan Scheme to the Scottish Government and publish.

## **4 FINANCIAL IMPLICATIONS**

- 4.1 There are no financial implications arising from this report.

## **5 UPDATED DEVELOPMENT PLAN SCHEME**

- 5.1 A revised Development Plan Scheme for the TAYplan Strategic Development Planning Authority is set out in Appendix 1 of this Report. This will supersede TAYplan's current Development Plan Scheme published in March 2012.

- 5.2 Section 20B of the Town and Country Planning (Scotland) Act 1997 requires the Strategic Development Planning Authority to update the Development Plan Scheme within a year of the Plan's preparation. Regulation 24 of the Development Planning Regulations 2008 requires the Development Plan Scheme to outline the proposed timetable, specifying the month the authority proposes to publish its Main Issues Report and Proposed Plan and when the plan will be submitted to Scottish Ministers. Additionally, information must be provided on the required components at each stage of the Development Plan process.
- 5.3 Within the Scheme, there must be a participation statement which outlines when, how and with whom consultation on the plans will take place and the authority's proposals for public involvement in plan preparation process. Scottish Ministers expect participation statements to contain a range of innovative techniques and activities for consulting stakeholders tailored to local circumstances and the issues being dealt with in the plan. The Participation Statement in this revised version is not detailed given the stage in the Plan process TAYplan is at. The next update of the Scheme in March 2013 will provide more detail in respect of participation, particularly in relation to the early consultation before the Main Issues Report stage.
- 5.4 After the Scheme is adopted, the Act stipulates the requirement for copies to be published (paper and electronic), two copies sent to Scottish Ministers and copies made available for viewing in public libraries. However, there is no requirement to consult on the content of development plan schemes.

## **6 CONSULTATIONS**

- 6.1 The Treasurer and Clerk to TAYplan, the Director of Infrastructure Services, Angus Council, The Director of City Development, Dundee City Council, The Head of Enterprise, Planning and Protective Services, Fife Council and the Executive Director (Environment), Perth & Kinross Council have been consulted and are in agreement with the contents of this report.

## **7 BACKGROUND PAPERS**

- 7.1 Circular 1/2009: Development Planning, Scottish Government  
(<http://www.scotland.gov.uk/Resource/Doc/261030/0077887.pdf>)
- 7.2 Planning etc. (Scotland) Act 2006  
([http://www.legislation.gov.uk/asp/2006/17/pdfs/asp\\_20060017\\_en.pdf](http://www.legislation.gov.uk/asp/2006/17/pdfs/asp_20060017_en.pdf))
- 7.3 Town and Country Planning (Scotland) Act 1997  
(<http://www.scotland.gov.uk/Publications/2005/01/20576/50663>)
- 7.4 Town and Country Planning (Development Planning) (Scotland) Regulations 2008 (<http://www.legislation.gov.uk/ssi/2008/426/contents/made>)

Pamela Ewen  
Strategic Development Planning Authority Manager  
21st September 2012



# TAYplan

The Strategic Development Planning Authority  
for Dundee, Angus, Perth and North Fife

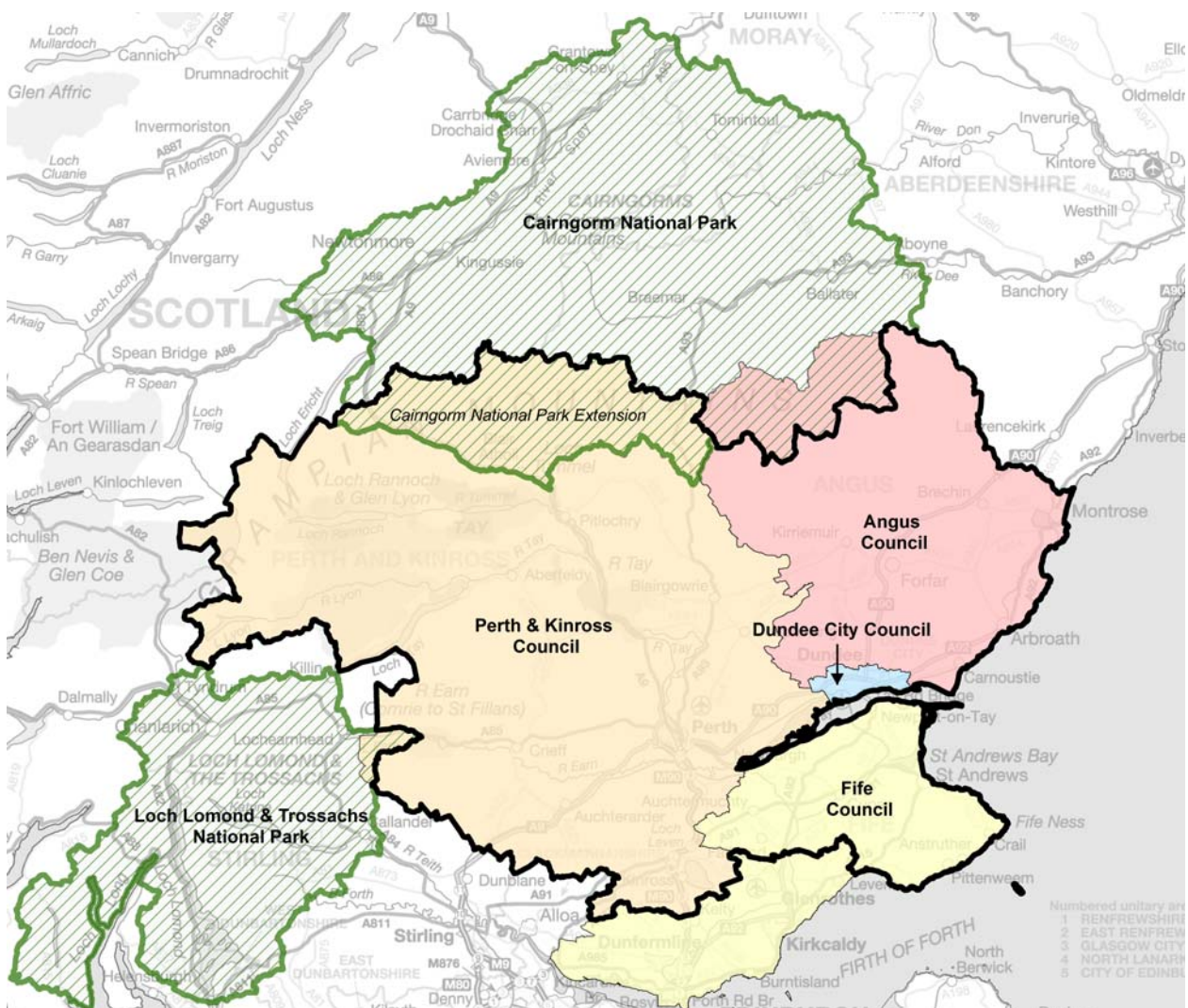
## Development Plan Scheme

October 2012

## 1 Introduction

- 1.1 The Strategic Development Planning Authority (SDPA) operates on behalf of Dundee City, Perth & Kinross, Angus and Fife Councils. The key role of the SDPA is to prepare and maintain an up to date Strategic Development Plan for the area.
- 1.2 The area covered by the Strategic Development Plan is illustrated on Map 1. This covers the local authority administrative areas of Dundee, Perth & Kinross, Angus and the north part of Fife. The approved Strategic Development Plan area however excludes the Cairngorms National Park and Loch Lomond and Trossachs National Park areas within local authority boundaries. This boundary is in the process of being revised to exclude the Cairngorms National Park extension as shown in map below. This is expected to take effect in early 2013.

**Map 1: TAYplan Boundary**



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- 1.3 The TAYplan Joint Committee comprises 12 Councillors, three from each of the 4 constituent Local Authorities. The Joint Committee meets at least twice a year in TAYplan's offices. Committee Reports are available from the TAYplan website at [www.tayplan-sdpa.gov.uk](http://www.tayplan-sdpa.gov.uk). The current chair is Cllr John Kellas (Perth & Kinross Council) and the vice-chair is Cllr Mairi Evans (Angus Council).

## **2 The Development Plan System in Scotland**

2.1 The Development Plan system in Scotland consists of three core statutory documents:

(i) **The National Planning Framework (NPF) for Scotland.** This is produced by the Scottish Government and sets out the Scottish Government's strategy for Scotland's spatial development, including national developments, and the priorities for that development. The Scottish Government have commenced the preparation of NPF3.

(ii) **The Strategic Development Plan.** This is prepared by the Strategic Development Planning Authorities in Scotland's four city regions. This Plan will set out a long-term (20 years or more) development strategy indicating, in broad terms, where future development will be located and what is needed to deliver it. The Plan is approved by Scottish Ministers.

(iii) **The Local Development Plan.** This is prepared by all local authorities. This Plan will set out more detailed policies and proposals to guide development. The Plan, which is approved by the local authority, must be consistent with the approved Strategic Development Plan.

2.2 The Strategic Development Plan and Local Development Plans collectively form the statutory Development Plan for the TAYplan area. In addition, Supplementary Planning Guidance on specific planning topics may be prepared and form part of the statutory Development Plan.

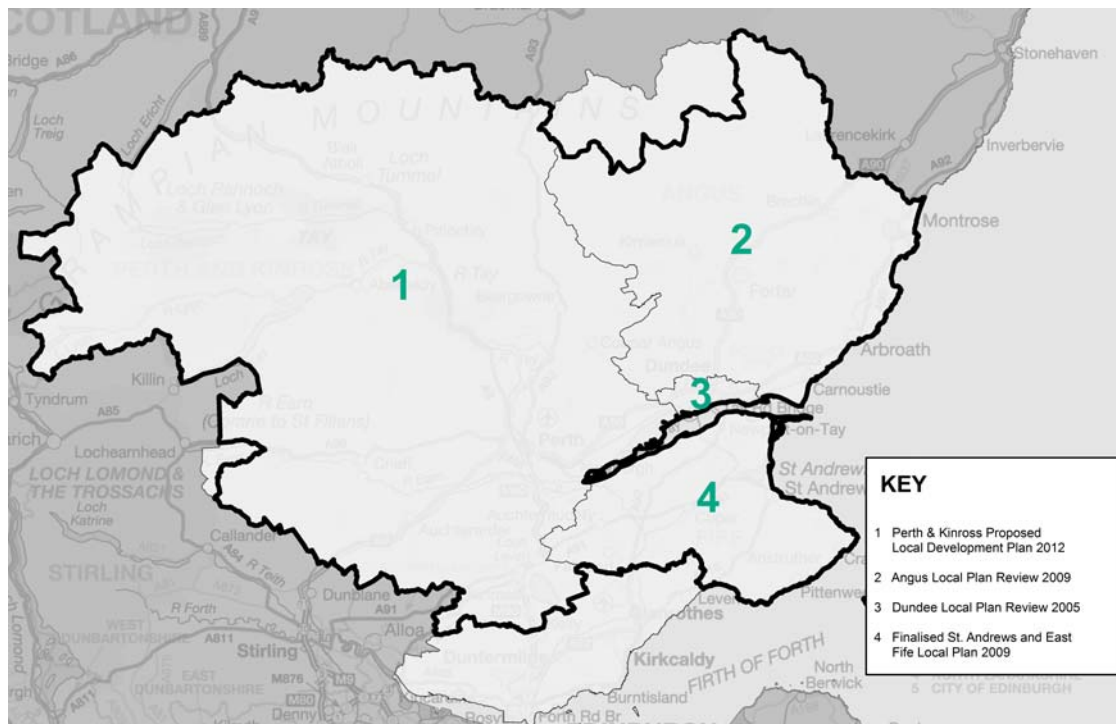
## **3 Existing and Proposed Development Plans**

3.1 The TAYplan Strategic Development Plan, was approved in June 2012 and replaced the existing Dundee and Angus Structure Plan (2001-2016), the Perth and Kinross Structure Plan (2003-2020) and the Fife Structure Plan (2006-2026) relating to those parts of Fife within the TAYplan area (North Fife). The TAYplan Strategic Development Plan will cover the area as set out in Map 1.

3.2 The coverage of existing Local Plans within the TAYplan area is set out in Map 2. More information on current Local Development Plans and the timetables for the preparation of the Local Development Plans can be obtained on each of the constituent Councils' web sites.



**Map 2: Current Local Plan Areas within the TAYplan Area**



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#### **4 Reviewing the Strategic Development Plan**

- 4.1 The first Strategic Development Plan was approved by ministers in June 2012. Planning legislation requires the Plan to be reviewed, and for the subsequent plan to be submitted to Ministers within four years of the current plans approval. As such, TAYplan is required to renew and submit the Strategic Development Plan by 8<sup>th</sup> June 2016.

## 5 Collaborative Partnership Working

- 5.1 TAYplan has delivered the first Proposed Plan through working in collaboration with a number of public sector partners. TAYplan's Key Stakeholder group comprises 13 public sector agencies:



TAYplan considers collaborative working to be central to the Strategic Development Plan process. Gaining respect and trust has been and continues to be central in working together. This partnership working will continue to be central to the review and preparation of the next Plan.

## 6 Timetable for Strategic Development Planning Authority

- 6.1 A Project Plan has been approved for the preparation of the second Strategic Development Plan. The timetable is set out overleaf from October 2012 for key areas of work. The Development Plan Scheme is required to be published at least annually and any changes to the timetable will be addressed at this time. Regular updates are provided through the TAYplan website ([www.tayplan-sdpa.gov.uk](http://www.tayplan-sdpa.gov.uk)).
- 6.2 The review of the Plan will commence with research across a wide range of issues to help inform the Main Issues Report and thereafter the Proposed Plan. Prior to the Main Issues Report, TAYplan will provide an opportunity for comments to be submitted on what people and organisations consider are the key issues to be addressed and for any potential strategic development sites/land to be submitted for consideration. This is not a formal consultation stage. This allows an opportunity for reflection on the approved Strategic Development Plan and what new national policies and strategies have emerged since, to inform what the key issues may be in reviewing the Plan. This stage will be the first stage of engagement and is proposed for May-June 2013.

<b>Strategic Development Plan Process</b>	<b>Actions to be taken</b>	<b>Key Dates</b>
Boundary Change	Formalise change with Scottish Ministers approval.	October - November 2012
Action Programme	Continue to be monitored and reviewed as required.	Ongoing
Monitoring Statement	Consider scope, indicators and approach, undertake monitoring and commence preparation of the Monitoring Statement. It is anticipated the Monitoring Statement will be published alongside the Main Issues Report.	April 2012 – ongoing in 2013
Research	Research will be undertaken to inform the Main Issues Report by Autumn 2013 in line with the Research Programme.	Ongoing
Pre-MIR issues and potential strategic sites submission stage	<ul style="list-style-type: none"> <li>• Prepare</li> <li>• Joint Committee</li> <li>• Period for submissions</li> </ul>	<p>December 2012 to March 2013</p> <p>March 2013</p> <p>May – June 2013</p>
Main Issues Report (MIR): consultation stage	<ul style="list-style-type: none"> <li>• Prepare Main Issues Report</li> <li>• Report to Joint Committee</li> <li>• Consultation Period</li> </ul>	<p>July 2013- January 2014</p> <p>February 2014</p> <p>May-July 2014</p>
Proposed Plan	<ul style="list-style-type: none"> <li>• Prepare Proposed Plan</li> <li>• Joint Committee to Consider</li> <li>• Period for Representations</li> </ul>	<p>October 2014- January 2015</p> <p>February 2015</p> <p>April-June 2015</p>
Consider representations and whether to modify the Proposed Plan or to submit to Ministers without modifications	<ul style="list-style-type: none"> <li>• Consideration of all issues raised within representations received.</li> </ul>	June 2015- January 2016
Submission of Proposed Plan to Scottish Ministers	The Proposed Plan requires to be submitted to Ministers within four years of the current Plans approval	By 8 <sup>th</sup> June 2016



## 7 Communication Plan including the Participation Statement

- 7.1 The Strategic Development Planning Authority remains strongly committed to encouraging interest and wide stakeholder and public involvement in the preparation of the Strategic Development Plan. No detailed engagement by TAYplan is proposed until May 2013. TAYplan's website ([www.tayplan-sdpa.gov.uk](http://www.tayplan-sdpa.gov.uk)) will be kept up-to-date with any changes to this. The website is the main focus for TAYplan's communication with specific news articles released to local newspapers uploaded. TAYplan's website is being redesigned and will launch by December 2012.

## 8 Accessing Documents

- 8.1 The Strategic Development Planning Authority will make copies of the most up-to-date documents relating to the production of the Strategic Development Plan available principally through its website [www.tayplan-sdpa.gov.uk](http://www.tayplan-sdpa.gov.uk). Many of these documents are also be available to inspect at an office of each of the constituent planning authorities and libraries.

## 9 Registering with TAYplan

- 9.1 To register your interest with TAYplan, keep informed of progress and consultations; please visit the website at [www.tayplan-sdpa.gov.uk](http://www.tayplan-sdpa.gov.uk) where a link to the making representations portal can be found. Online instructions will be available with a detailed guide.

## 10 Contacts

- 10.1 The main point of contact for correspondence is:  
Pamela Ewen  
Strategic Development Planning Authority Manager  
TAYplan Strategic Development Planning Authority  
Enterprise House  
3 Greenmarket  
Dundee  
DD1 4QB

Email: [contactus@tayplan-sdpa.gov.uk](mailto:contactus@tayplan-sdpa.gov.uk)

Telephone: 01382 307180 (9am to 5pm, Monday to Friday)

- 10.2 Links to Constituent Council Websites

- [www.dundee.gov.uk/localplan](http://www.dundee.gov.uk/localplan)
- [www.pkc.gov.uk](http://www.pkc.gov.uk)
- [www.angus.gov.uk/localplan](http://www.angus.gov.uk/localplan)
- [www.fife.gov.uk/localplan](http://www.fife.gov.uk/localplan)

We can provide this information in large print or in another format that meets your needs.	
Chinese	欲知詳情，請致電：01382 431563
Russian	Более подробную информацию можно получить позвонив по телефону: 01382 431563
Urdu	مزید معلومات کے لئے براہ مہربانی 01382 431563 پر فون کریں۔
Polish	po dalszą informację zadzwoń pod numer 01382 431563
Other formats	For more information please phone 01382 434503.