

At a MEETING of the **DUNDEE, PERTH, ANGUS AND NORTH FIFE STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE** held at Dundee on 25th October, 2011.

Present:-

Angus Council

Councillor David MAY
Councillor Iain GAUL

Dundee City Council

Councillor David BOWES
Councillor Will DAWSON

Fife Council

Councillor John BEARE
Councillor Donald LOTHIAN

Perth and Kinross Council

Councillor Ann GAUNT
Councillor Alan JACK

Councillor John BEARE, in the Chair.

I APOLOGIES

Apologies were intimated from Councillors Bob Myles, Tony Martin and John Kellas.

II MINUTE OF MEETING OF 24TH MAY, 2011

The minute of the above meeting was submitted and approved.

III APPOINTMENT OF CONVENER AND VICE CONVENER

It was reported that in terms of paragraph eleven of the Minute of Agreement the Convenership and Vice Convenership shall rotate annually from amongst its members alphabetically and by calendar year.

The Joint Committee appointed Councillor John Kellas from Perth & Kinross Council as Convener and Councillor David May from Angus Council as Vice Convener.

It was noted the appointments would be effective from 1st January, 2012 until 3rd May 2012; following the local government elections on 3rd May 2012 the Convenership and Vice Convenership would remain with Perth and Kinross Council and Angus Council, respectively and new appointments made.

IV PROPOSED STRATEGIC DEVELOPMENT PLAN: SUBMISSION TO THE SCOTTISH MINISTERS

There was submitted Report No SDPA09-11 by the Strategic Development Planning Authority Manager seeking approval for:-

- (i) the Note of Representations including the Schedule of Unresolved issues and that no modifications should be made to the Proposed Plan. Thereafter, the Plan and related documents would be submitted to The Scottish Ministers for Examination and approval; and

- (ii) the revised Proposed Action Programme, the revised Record of Habitats Regulations Appraisal (including the Appropriate Assessment), the revised Equalities and Human Rights Impact Assessment, and the Report of Conformity to the Participation Statement.

The Joint Committee agreed to:-

- a) approve the Note of Representations including the Summary or unresolved issues (as referred to in Para. 6.4 of the report), and that no modifications were to be made to the Proposed Plan (June, 2011), subject to the constituent Councils approval and adoption of the Habitats Regulations Appraisal;
- b) approve the Report of Conformity with the Participation Statement appended to the report (Appendix One) (conforming with the participation statement as set out on the Development Plan Scheme, March 2011);
- c) approve the Proposed Action Programme (Oct, 2011) appended to the report (Appendix Two), the Record of Habitats Regulations Appraisal (including Appropriate Assessment) (Oct, 2011) appended to the report (Appendix Three), and the Equalities and Human Rights Impact Assessment (Oct, 2011) appended to the report (Appendix Four);
- d) request that the four constituent Councils approve and adopt the Habitats Regulations Appraisal (including the Appropriate Assessment) Oct, 2011); and
- e) delegate the SDPA Manager to submit to the Scottish Ministers all of the documents referred to in (a), (b) and (c) above and also the Monitoring Report (April 2010), the Environmental Report (April 2010), the Development Plan Scheme (March, 2011), and other documents as might be required.

V STRATEGIC DEVELOPMENT PLANNING AUTHORITY BUDGET UPDATE AND 3 YEAR PROPOSED BUDGET

There was submitted Report No. SDPA10-2011 by the Strategic Development Planning Authority Manager providing an update on the Strategic Development Planning Authority's budget to the period 31st March 2015. In addition, information on the audited accounts for the last financial year was provided.

The Joint Committee agreed to:-

- a) note the Management Accounts and the Audited Accounts for year ending 31st March 2011 as set out in Appendix One to the report;
- b) report to those charged with governance on the 2010/11 audit as set out in Appendix Two to the report and further agreed to note the action identified by Audit Scotland;
- c) approve the current budget projections for current year ending 31st March 2012 as set out in Appendix Three to the report;
- d) note the 3 year budget projections to 31st March 2015 as set out Appendix Four to the report; and
- e) approve the reserve balance (projected £165,100) be carried over in full into the next financial year (2012/13) within the budget as noted in recommendation (d) above.

VI STRATEGIC DEVELOPMENT PLANNING AUTHORITY PROJECT PLAN UPDATE

There was submitted Report No SDPA11-2011 by the Strategic Development Planning Authority Manager updating the Joint Committee on the progress of the preparation of the TAYplan Strategic Development Plan.

The Joint Committee agreed to note that the Proposed Plan stage had been completed in line with the agreed project plan.

VII DATES OF FUTURE MEETINGS

The Joint Committee agreed the following dates for 2012:-

Tuesday, 20th March, 2012 at 10.00 am.

Tuesday, 2nd October, 2012 at 10.00 am.

VIII AOCB

The Convener thanked the Strategic Development Planning Authority Manager and her team for their dedication and hard work in preparing the Strategic Development Plan for submission to the Scottish Ministers.

John BEARE, Convener.